

## Self-evaluation tool for an interview process

The following tool will help migrants to identify some basic and important things to keep in mind during the whole process of a job interview.

*Multiple choice questions with more than one correct answer.*

<b>Question 1:</b>	
<b>Content of question</b>	<b>An extended CV is the best way to get a job</b>
Answer 1	No, the CV is only the first step of the process
Answer 2	Yes, it has to be a very detailed document
Answer 3	The CV has to be short, maximum of two pages, and concise
Correct answer(s)	1 and 3
<b>Question 2:</b>	
<b>Content of question</b>	<b>The interviewer is the only one asking questions in the recruitment process</b>
Answer 1	Yes, I have to prepare the answers well.
Answer 2	Yes, but I should prepare myself to ask questions at the end of the interview
Answer 3	Yes, I don't have to ask questions, I just have to listen and answer
Correct answer(s)	1 and 2
<b>Question 3:</b>	
<b>Content of question</b>	<b>The mock interview will:</b>
Answer 1	Help me to be self-confident during the real interview
Answer 2	Give me a chance to think through interview questions
Answer 3	Will help to learn by heart my replies
Correct answer(s)	1 and 2
<b>Question 4:</b>	
<b>Content of question</b>	<b>Recruitment websites are:</b>
Answer 1	Available with payment
Answer 2	Free and accessible
Answer 3	Accessible if you sign up with your email address
Correct answer(s)	2 and 3
<b>Question 5:</b>	
<b>Content of question</b>	<b>During the interview, I shall</b>
Answer 1	Leave my mobile phone on the table
Answer 2	Switch off my mobile phone
Answer 3	Answer an incoming call
Correct answer(s)	2